## **Sheet for displaying blogs**

Administrator 07:27 26/11/2008

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### **Blog sheet**

This sheet should be used to display blog documents.

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#### The first post of your wiki's blog

This is your wiki's blog first post. Its goal is to provide a short description of your blog's main features.

- You can **create new blog posts** through the input field located on <u>your Blog's homepage</u>. A post can have one of the following statuses:
  - ° *Unpublished*: your post is still a draft. It can be seen by its creator & by admins. Once you've clicked published once, you cannot unpublish a post. However, you can choose to hide it.
  - ° Published: your post can be read by every user that has access to your blog.
  - Published & hidden: your post is published but only its creator & admins can see it. This is useful if you need to make modifications on a post that has already been published by mistake.
- Every blog article can be **tagged** and/or **categorized**:
  - You will be able to browse posts by category using the panel located on the left of the page
  - ° You can create new categories & subcategories when creating a new post
  - The use of tags allows your article to be found by browsing your wiki's tags, along with any other wiki document
- **Blog-specific panels** are available on the left of your blog page:
  - ° The recent posts lists the most recent entries to any visitor of the blog
  - $^{\circ}~$  The unpublished panel lists the blog posts you created, but didn't yet publish
  - ° The categories panel lets you browse blog posts listed by category & subcategory
  - ° The archive panel lets you browse blog posts by publication date

Happy blogging!

Posted by

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